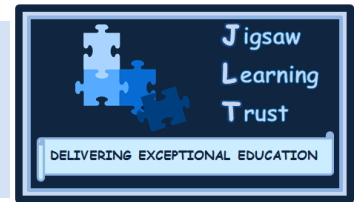




# FULWELL INFANT SCHOOL ACADEMY



## JOB DESCRIPTION

Job Title: Main Scale Teacher (maternity cover)  
Grade: Main Pay Scale 4  
Job Location: Fulwell Infant School Academy  
Responsible to: Acting Head Teacher

### Main purpose of the Post

All staff at Fulwell Infant School Academy share a professional responsibility to deliver the highest possible levels of education and care for our children and their families. In carrying out the following duties and responsibilities, teachers should seek to support this aim, promote the welcoming ethos of the school, and safeguard children at all times. This post includes specific responsibilities for children in the Early Years Foundation Stage (EYFS), supporting their holistic development across all areas of learning.

### Professional Responsibilities

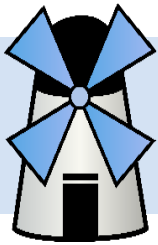
The post holder will be required to exercise his/her professional skills and judgment to carry out, in a collaborative manner, the professional duties set out below.

Based on the planned 1265 hours of directed time wherein the teacher may need to work additional hours in order to discharge professional duties effectively and to their own satisfaction especially in marking, preparation, report writing and collection of teacher material. Consideration must be given to maintaining a reasonable work/life balance. This will be supported by PPA each week.

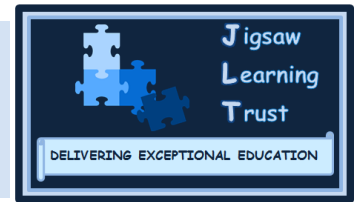
### Teacher (Early Years Focus)

- To provide stimulating, exciting, and developmentally appropriate learning experiences and a safe, nurturing environment that showcases children's learning and fosters curiosity and independence.
- To teach children according to their developmental stage and learning needs, ensuring the effective development of basic skills (literacy, numeracy, communication, personal, social, and emotional development) to access learning.
- To be the teacher for a class group, coordinating the monitoring, assessment, and reporting of children's progress, particularly in line with the EYFS Early Learning Goals.
- To be accountable for the progress and attainment of all children, reporting data to leadership termly or as requested.
- To identify and support the progress of all children, including targeted interventions for specific groups such as boys, girls, SEN, G&T, EAL, and LAC.
- To manage and develop strategies and intervention programs to address children's developmental or learning needs at the earliest opportunity.
- To motivate children by developing their interests and linking these to relevant EYFS learning objectives.





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- To use effective, current assessment strategies appropriate for the Early Years, including formative and summative assessments.
- To plan learning experiences that respond to assessment information and children's interests, submitting weekly plans to the headteacher by email.
- To ensure high standards of behaviour through positive, developmentally appropriate behaviour management strategies in line with school policy.
- To work collaboratively within the Early Years team to coordinate and make effective use of all practitioners and support staff.
- To support parents in understanding their child's learning and development needs, including through regular communication and parent workshops.
- To maintain up-to-date knowledge of current research and effective teaching approaches relevant to Early Years education.

## Learning Team Member

- To contribute actively to team discussions and planning within the EYFS and across school.
- To model best practice in teaching and learning for colleagues and visitors.
- To contribute to monitoring and evaluating children's progress and the quality of the school's Early Years provision.
- To contribute to the formulation and implementation of policies as agreed.
- To promote a rich, inclusive curriculum that actively enhances diversity and fosters early social, emotional, and cognitive development.

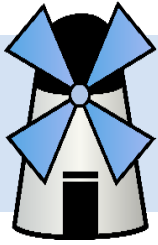
## Performance Management

- To take responsibility for personal learning and professional development, particularly in Early Years pedagogy.
- To engage actively in the Performance Management review process.

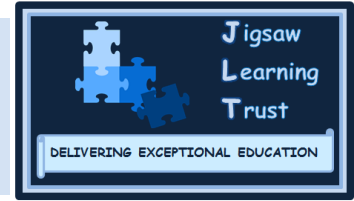
## Other Specific Duties

- To play a full part in the life of the school, actively supporting the vision and ethos of Fulwell Infant School Academy.
- To contribute to wider school activities, such as evening information-sharing meetings, school fayres, and Early Years events for parents and families.
- To contribute to the broader aspects of school life, including learning beyond the classroom.
- To actively promote the school's corporate policies and EYFS statutory requirements.
- To contribute to school self-evaluation by providing timely information and actively supporting the Leadership Team.





# FULWELL INFANT SCHOOL ACADEMY



The post holder must act in compliance with data protection principles in respecting the privacy of personal information held by the council.

The post holder must comply with the principles of the Freedom of Information Act 2000 in relation to the management of Council records and information.

The post holder must carry out their duties with full regard to the Council's Equal Opportunities Policy, Code of Conduct, Safeguarding Policy (in line with SSCB procedures) and all other Council Policies.

The post holder must comply with the Council's Health and Safety rules and regulations and with Health and Safety legislation.

