

FULWELL INFANT SCHOOL ACADEMY



Request for Leave of Absence during Term Time

Amendments to the Education (Pupil Registration) (England) Regulations 2006 do not allow HeadTeachers to grant any leave of absence during term time unless there are *exceptional circumstances*.

Parents have no entitlement to take their child on holiday during term time.

Name of Pupil:

Year Group: Class:

I wish to apply for leave of absence during term time for my child for the following *exceptional* reason:

First Day of absence:

Day Month Year

Return to school on:

Day Month Year

No of term time days requested

My child has a sibling at Fulwell Junior School (yes/no)

Signed

(Responsible Parent/Guardian)

For Office Use Only:	
Exceptional leave of absence authorised by	
Other absence not authorised by	
<i>Head Teacher</i>	
Attendance Module Updated :	Signed:
Class Register Updated:	Signed: